

Rockland County
Department of Economic Growth & Tourism
Letter of Intent Form
For Photography, Film, Videotape, and Other Electronic Media

Date: _____

COMPANY INFORMATION:

Company Name: _____

Contact Name _____

Tel: (_____) _____

Email: _____

Address _____

GENERAL INFORMATION/PURPOSE OF PROJECT:

TYPE OF SHOOT:

Photo Shoot

TV Shoot

Commercial Video

Motion Picture

Other: _____

LOCATION:

Desired location for project:

If none is identified, please describe location needs:

NOTES/REQUIREMENTS ON LOCATION:

Date(s): _____

Time(s): _____

Crew Size: _____

Equipment: _____

Vehicles (type and amount): _____

Additional Services:

Hotel

Catering

Security

Traffic Control

Weekend Filming

Special

Accommodations

NOTE: Insurance: Minimum requirement of \$1 million holding as additional insured and Worker's Compensation (NYS statutory rates apply)

****If Student or Non-Profit project, please provide proof to affirm status****